

Canadian Aviation Historical Society

**CAHS Executive Reports to the
2023 60th Annual General Meeting
Friday 23 June 2023, Kingston, Ontario**

National President's Report to the 2023 AGM

Welcome to the 60th Annual General Meeting for the CAHS. We are here in the beautiful setting of Kingston, Ontario. After four years of holding remote annual meetings, I am very pleased to be able to host our AGM in person as well as via the ZOOM option.

It has been an honour to work with all the members of your Board of Directors through the difficult period of the COVID-19 pandemic and ensure that the CAHS remains active and relevant to every member of our society.

There have been many challenges over the past year but also many reasons to celebrate. Our convention in Winnipeg last September was a great success. We have been able to publish our electronic newsletter monthly and continue to work towards returning our quarterly *Journal* back on schedule. The contributions of all our volunteer associate editors, working with our *Journal* editor, Terry Higgins is showing positive results moving forward.

As the second longest serving national president, I value your support and freely admit I could not perform my duties without the dedication and contributions of every member of your board. The friendships I have made are very special, and I value every one of them. I look forward to making even more connections as we share our passion for our rich Canadian aviation history together. We have a dedicated group of paid and volunteer individuals that maintain our digital, web, and print presence. Thank you to our Website Administrator/Graphics, Terry Higgins, Webmaster/Data Management, Andrea Wiseman, and E-Newsletter Editor, Katherine Simunkovic.

We received news recently that the CAHS was one of the beneficiaries of the estate of the late Shirley and Gordon Grant. Their donation set us on a sound financial footing for the future and we are very grateful for their contribution to our society along with the many other organizations and charities they felt should benefit from their associations. We have acknowledged their donation with a certificate of appreciation that we are posting on our website, in our e-newsletter, and in the upcoming issues of the *Journal*.

We have, sadly, lost many dedicated members as they took their final flights from us. Many have been long time members and no one more profoundly than our long-time patron, Robert Bradford, who left us on May 25. His contributions of artwork and support of Canadian aviation history will be missed but we will feel his presence for years to come.

Your national board members are all committed to ensuring the success of the CAHS, and I extend my deep gratitude to each of you for your continued support to fulfil that vision.

Blue Skies,

Gary Williams

Gary Williams

National President, Canadian Aviation Historical Society

CAHS National AGM Vice President's Report to 2023 AGM

It continues to be a pleasure, after eight years as Vice President, to serve with colleagues on the National Executive and Board of the CAHS, the Journal and the online newsletter staff.

At the national level, I enjoy contributing reports and photographs for the newsletter. It was especially rewarding to cover the official unveiling in Hamilton last July of a restored Piper Apache flown by the Wong brothers in Toronto for many years. Roberta Lau, daughter of Robert Wong, contacted me in March to request that I write a letter in support of the very worthy nomination of Robert and Tommy Wong to Canada's Aviation Hall of Fame. Roberta provided the speeches made by members of the family at the Apache dedication to bolster the letter, which I recently sent to the CAHF with the endorsement of the CAHS.

Ontario lost an outstanding public servant and aerospace advocate in January with the death of former Lieutenant-Governor David Onley, a friend of mine from Toronto Aerospace Museum days. My wife Angie and I attended the public visitation for David at Queen's Park. An honour guard of Royal Canadian Air Cadets fittingly paid tribute at the casket. I extended condolences to the family on behalf of the CAHS and wrote a report for the newsletter. Other newsletter articles included coverage of the Canadian Warplane Heritage Museum's Skyfest Fly-In and Air Force Day events, the Sarnia fly-in, and the CFB Borden Air Show.

I also am volunteer copy editor for the CWHM *Flight Lines* newsletter, for which I contribute photos from my father's collection. The CWHM considered moving this publication to online format only. Volunteer Editor Bill Cumming, myself and other CWHM members, were pleased that the Board decided to keep the printed version. I am strongly in favour of retaining the printed version of the Toronto Chapter Flypast as it ensures a permanent record.

I try to promote the CAHS, participating with other organizations, wherever possible. The connections are helpful on all sides. In May, I enjoyed learning about a planned Memorial Park at Rockcliffe in honour of LCol William G. Barker in a presentation by LCol (Ret'd) Brook Bangsbohl of 410 (Ottawa) Wing to the 71st AGM of the Ontario Group, RCAF Association. A grand opening of the park will be held in June 2024 as part of events recognizing the 100th anniversary of the RCAF.

As a Director of the Toronto Chapter, I continue to write comprehensive Flypast reports on the chapter's meetings. A fine presentation in February by Murray Balzer on Canadian Army Aviation, focusing on L-19 Birdog and Auster aircraft, was especially noteworthy. My father's aviation collection had some additional, excellent photos of Birdogs and Austers. I loaned the photos to Murray after the meeting and he was grateful to receive the pictures for further research.

I was grateful to receive a call in April from Cindy Schweyer, widow of Rob Schweyer, author of the book *Final Descent*, the crash of an American Airlines DC-3 in southwestern Ontario in 1941. Cindy alerted me to an excellent new play, *Lawrence Station*, about the crash. My wife Angie and I enjoyed a performance in Strathroy, ON. I'll have an illustrated report in an upcoming issue of the newsletter.

Other activities included providing images of mine from the Winnipeg Centennial Air Show in 1974 for Captain (Ret'd) Bettina McCulloch-Drake of 17 Wing/CFB Winnipeg for an official history of the Wing slated for the RCAF Centennial in 2024 and the Wing's Centennial in 2025. I also provided vintage photos of Lancaster Mk. 10 KB882 now being restored at the NAFMC, for Kevin Windsor, Executive Director of the museum, after his presentation on KB882 to the Toronto Chapter in May.

I will continue to contribute reports and photos to the CAHS National and the Toronto Chapter. However, 2023-24 will be my last year as Vice President as I plan to retire from the position at the Annual General Meeting. It is time to provide another member with the opportunity to serve on the Executive and enjoy the rewarding experience of volunteering in the Vice President's position.

Thank you.

Gord McNulty

Report of the Membership Secretary - for CAHS 2023 AGM

The Membership Secretary is a member of the CAHS executive and in that capacity I have attended all meetings of the executive, board and AGM over the past year. During the 2022 CAHS convention held in Winnipeg, I presented a session on the legacy of Wop May and how his son, Denny, has preserved the memory of Wop through publications and donations of artifacts to museums and archives.

The duties of Membership Secretary are not onerous by any means, and the position is one which members can contact with inquiries and matters concerning the CAHS. Only a few such inquiries are received each year and are given a prompt response. If they are questions regarding specific details about membership renewals, status of membership, etc., which I am not able to answer, the inquiry is forwarded to Rachel Heide in her capacity as treasurer. She likewise always replies promptly with information requested. In some cases, the person inquiring has been encouraged to submit a research inquiry to the newsletter, or to submit an article to it.

During the past twelve months, much more time has been spent in providing material for the CAHS online newsletter. I have contributed 11 articles with photos and one executive editorial comment to the newsletter in the past year.

In June 2023 I prepared a news release about the 60th anniversary of the CAHS and the convention in Kingston. It was sent with an illustration of a *CAHS Journal* front cover to various aviation publications including *SKIES* magazine, *Canadian Aviator*, *COPA Flight* and *WINGS* magazine, and to the RCAF Association. As well, it was sent to 30 Canadian aviation museums or organizations in the hope that it might help raise awareness of CAHS through publication in their newsletters.

I have enjoyed many years of association with the CAHS in working with fellow executive members. It has been a pleasure to associate with them. I will continue to remain as a CAHS national member and attend conferences, and intend to continue writing for the newsletter. However, 2023-24 will be my last year as Membership Secretary. I will be retiring from that position at the next Annual General Meeting, as I feel it is time to provide someone else with the opportunity to serve as Membership Secretary and gain experience in that position.

Respectfully submitted,

John Chalmers

CAHS National AGM Mtg

23 June 2023

CAHS National Financial Report

Dr Rachel Lea Heide
Treasurer

Outline

- **Financial Update**
 - 2022 Income Productions vs Actual
 - 2023 Expense Projections
 - 2023 Income Requirements
 - Current Financial Situation
- **Other Financial Update**
 - Grant Family Donation
 - GIC Update
- **Auditor**
 - Acceptance of Auditor Report as 2022 Financial Report
 - Approve Greg MacLeod for 2023 audit
- **Membership Update**
 - Corporate and Museum Membership
- **Discussion and Motions**
- **Journal Report**

2022 Budget Expense Spent vs Projections

Expenses: \$51,767 (\$77,643)

- **Journal Printing/Production: \$15,311 (\$37,228 - *covers 8 journals)**
 - Includes Other Printing/Copying (back issues) \$220 (\$250)
- **Postage and Mailing House: \$4,157 (\$17,500 - *covers 8 journals)**
 - Post Office Box: \$484 (\$500)
- **Website Hosting: \$4,013 (\$4,500)**
- **Accounting and Lawyers: \$6,212 (\$6,150)**
 - Training: \$50.85 (\$50) *Carter's Charity Law Seminar
- **Insurance: \$4,267 (\$4,300)**
- **Bank Charges: \$1,890 (\$1,800)**
- **Grants and Awards: \$800 (\$500)**
- **Office Administration Expenses: \$1,958 (\$250)**
 - Office Supplies: \$83.93 (\$250)
 - Corporation Fees: \$12.00 (\$15)
 - Book Orders: \$1604.42 (\$0)
- **Storage: \$1,934 (\$2,000)**
- **Fundraising: \$3,298 (\$2,500) *calendar printing and translation + book orders**
- **Convention Printing and Mailing: \$0 (\$100) *email AGM packages**
- **Convention: \$7,927 (\$0)**
- **Teleconferencing: \$0 (\$0)**
- **Software: \$0 (\$0) *Someday, will need to upgrade 2014 version of Quickbooks**
- **Advertising: \$0 (\$0)**
- **Other/Miscellaneous: \$0 (\$0)**

2022 Income Received vs Requirements

Required Income: \$57,506 (\$77,650)

- Memberships: \$23,004 (\$45,150)
 - Donations: \$14,147 (\$22,000)
 - Back Issue Sales: \$461 (\$1,500)
 - GST Rebate: \$3,450 (\$3,500) (National + Chap = \$4,450)
 - Fundraising (Cal/Bks/etc): \$5,277 (\$1,000)
 - Interest: \$411 (\$500)
 - Other/Convention: \$10,750 (\$4,500)
- This reflects the accrual method of accounting where only membership payments for 2022 are included.
 - Memberships received for 2023 and beyond will be deferred until future audits.
 - \$9,328 in membership revenue is deferred for future audits.
 - Motion: AGM attendees accept the 2022 audit as our 2022 Financial Report and for submission to CRA

2023 Budget Expense Projections

Expenses: \$77,900

- Journal: \$18,600 for 4 journals or \$37,200 for 8 journals (\$4,650/journal)
 - Other Printing/Copying: \$250
- Postage & Mailing House: \$8,800 for 4 journals or \$17,600 for 8 journals (\$2,200/journal)
- Website Hosting: \$4,500
- Accounting and Lawyers: \$6,200
 - Training: \$50 *Carter's Charity Law Seminar
- Insurance: \$4,300
- Bank Charges: \$1,900
- Grants and Awards: \$500
- Office Administration Expenses: \$1,800
 - Corporation Fees: \$15
 - Post Office Box: \$500
 - Book Orders: \$1000
 - Office Supplies: \$250
- Storage: \$2,000
- Fundraising: \$1,800 *calendar printing and translation
- Convention Printing and Mailing: \$100 *email most AGM packages
- Convention: \$0 *We base our expenses on the estimated registration fees and sponsorships
- Software: \$0 *Someday, will need to upgrade 2014 version of Quickbooks
- Teleconferencing: \$0
- Advertising: \$0
- Other: \$0

2023 Income Requirements

Required Income: \$78,000

- Memberships: \$45,000
- Donations: \$22,000
- Back Issue Sales: \$1,500
- GST Rebate: \$3,500
- Fundraising (Cal/Bks/etc): \$1,000
- Interest: \$500
- Other/Convention/Silent Auction: \$5000
- New Safety Net: more detail in following slides (inheritance)

Current Financial Situation

Cash Funds to National's Credit: \$47,065.90

- Bank Account as of 21 June 2023: \$41,572.86
- Paypal Account as of 21 June 2023: \$5,493.04

Upcoming Bills This Summer: Income is in the Account

- Auditor: \$6,100
- Terry's July, Aug, Sept Journal Payment: 3 x \$1,000 = \$3,000
- Summer 2020 Journal (printing, mailing house, Cda Post): \$6,200

Inheritance Donation: Shirley Grant Estate

- **The CAHS has inherited \$226,671.68**
 - Cheque has been received
- **What Does This Mean?**
 - We do not need to be worried about rising costs
 - We do not need to raise membership fees
 - Have safety net to deal with rising costs, shortfalls, Journal printing catch up
 - Does not mean we want people to stop giving donations though
- **First Steps**
 - Will put into a number of GICs for short term (regular and market)
 - Take time to explore if there are other investments we would like to make to make more interest
- **What To Do With New Funds**
 - Will keep some funds set aside (ex: \$100K not spent) to be a safety net if annual income does not cover costs (ex: would ensure \$5000 or \$10,000 available per year for bills for next 10-20 years)
 - Able to consider projects we put off due to lack of available funding (advertising, website expansion, plaques, other new initiatives, etc)
 - Welcome brain-storming of special projects for National to consider

Inheritance Donation: Shirley Grant Estate

- **Will has listed one thing we need to do:**
 - “Post a plaque or certificate acknowledging that [we] have received a gift from the [Shirley Grant] estate and that of my husband Gordon McLeod Grant, in a form sufficient and acceptable to my Trustees in their sole and absolute discretion and on condition that each of these institutions agrees to display that plaque or certificate in a place acceptable to my Trustees in their sole and absolute discretion.”
 - We created a certificate of appreciation that was sent to the family, will be posted on our website, and was included in the June 2023 e-newsletter

GIC Update

Previous GICs

- **CAHS National: \$22,141**
 - 1 year non-redeemable (due 5 Feb 2024); 3.0% interest
- **Patterson Award: \$12,082**
 - 1 year non-redeemable (due 24 July 2024); 4.25% interest
- **Closed Chapter Funds on Hold: \$6,487**
 - 1 year non-redeemable (due 5 Feb 2024); 3.0% interest

GIC Update

New (Inheritance) GICs: \$225,000 Invested

- **Immediate Access: \$10,000**
 - 1 year cashable (due 23 May 2024);
 - 3.25% interest guaranteed
- **Quick Access: \$15,000**
 - 1 year non-redeemable (due 23 May 2024);
 - 4.55% interest guaranteed
- **Short Term Market Investment: \$50,000**
 - 2 years non-redeemable (due 26 May 2025);
 - 5% minimum guaranteed; up to 15% interest if market does well
- **Medium Term Market Investment \$50,000**
 - 3 years non-redeemable (due 26 May 2026);
 - 8.5% minimum guaranteed; up to 22% interest if market does well
- **Longer Term Market Investment: \$100,000**
 - 5 years non-redeemable (due 26 May 2028);
 - 16% minimum guaranteed; up to 32% interest if market does well

Auditor

- **Greg MacLeod**
(Leslie & MacLeod, Chartered Professional Accountants)
 - Recommend appointing him again for 2023 audit
- **Auditors have finished 2022 audit and will prepare CRA submission; recommend acceptance of audit**
- **Motion for AGM: Approve remaining with this auditor for 2023 Audit (CAHS 2023-2024 season)**

Membership Update

910 Members on Spring 2020 Mailing list

– Traditional 546, Online 335, Corporate 5, Museum 24

New Members

- 67 New Members in 2022
- 24 New Members in 2023 (and counting)
- 122 Gift Members accepted by RCAF Ball Registrants

CAHS Corporate and Museum Membership

- **Corporate Members**
 - Hope Aero
 - North Wright Airways
 - Prairie Flying Service
 - VAC Development
 - Washington Airline Society
- **Museum Members**
 - Alberta Aviation Museum
 - Billy Bishop Home and Museum
 - Bomber Command Museum (Nanton)
 - Botwood Flying Boat Museum
 - British Columbia Aviation Museum
 - Calgary Mosquito Society
 - Canada's Aviation Hall of Fame
 - Canadian Aviation Museum (formerly known as Canadian Historical Aircraft Association)
 - Canadian Bushplane Heritage Centre
 - Canadian Museum of Flight
 - Canadian War Plane Heritage Museum
 - Commonwealth Air Training Plan Museum
 - Comox Air Force Museum
 - First in Last Out
 - Great War Flying Museum
 - Hangar Flight Museum
 - Montreal Aviation Museum
 - Musée de L'aviation de Montréal
 - National Air Force Museum of Canada
 - New Brunswick Aviation Museum
 - Quebec Aerospace Museum
 - Royal Aviation Museum of Western Canada
 - Shearwater Aviation Museum
 - Western Development Museum

Discussion and Motions

- Discussion?
- Questions?
- Motion(s)?
 - That AGM attendees accept the 2022 audit as our 2022 Financial Report and for submission to CRA
 - That AGM attendees approve remaining with this auditor for 2023 Audit (CAHS 2023-2024 season)

The CAHS is incorporated as a Canadian Registered Charity under a Federal charter

B/N Registration Number: 118829589 RR 0001

Journal Report

Journal Production Update

- Journal 58-1 has been published and mailed in spring
- Journal 58-2 is near the end of the first stage (authors) of proofreading
 - Had to remove one already laid-out 58-2 contributor's "filler" piece; did not have a filler with which to replace it
 - Since this brought the page count up short, it forced a revision to expand the layout of the two articles occupying the pages to either side of the removed article. This revision work is nearly complete
 - Will be sending the 2nd of the two revised authors' proofreading copies out by end of this week at the very latest and the final proofreaders' layout draft on or immediately after convention weekend.
 - If the turnaround times are typical, we can anticipate having it in print by end June
 - Once printed, it still takes at least a month for the mailing house and Post Office to get Journal into their queues and starting the journey to mailboxes
- Journal 58-3 & Journal 58-4 are already in layout
 - 58-3 is further along than 58-4
 - Already secured the cover art for one of the two
 - Will have these in proofreading stage by mid-July and in print by end July
- Some of Volume 59 (2021) is in development with our Associate Editors
- Terry is working on editorial and visual content for Volume 60 (2022)

Journal Report

Associate Editor Concept Update

- Initial plan to have each associate provide layout-ready content for single issue
 - Typically four main features; one or two smaller articles (typically 2 to 4 page photo essays)
- Associate Editor Progress
 - Will Chabun has supplied a full complement of feature articles (on hand now – June)
 - Kyle Huth will have a full issue of articles ready near the end of July
 - Bill March will have his feature articles ready to go at the end of August
 - Terry will start the layout phase on Will's lot once Journal 58-4 goes to proofreading
- Goal is to turn Associate Editor Experiment into Something Permanent
 - Intension for some AEs will stay on
 - Envision an expanded role where AEs help individual authors develop single/serialized articles on an ongoing basis, bringing together the layout-ready elements – texts and visual elements –to deliver either all or part of the content for single Journal numbers going forward
- Digital Team (Andrea and Katherine) Taking Work off Terry's Plate
 - This is allowing Terry to better focus with Journal editorial and graphics director hats
 - Terry is streamlining work on the membership data maintenance side of Web Administration and will be handing over to Andrea eventually
 - Proposal has been made where Andrea will help increase website content
 - Digitize pre-2010 Journals
 - Prep/upload compendia and individual articles
 - Re-edition, to a fully searchable digital standard, the two volumes of John Ellis's Canadian Aircraft Serials